



Chandler Heights Citrus Irrigation District

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Office Hours – Monday through Friday 7:30am -2pm

A public meeting of the Chandler Heights Citrus Irrigation District was convened on Wednesday, March 08, 2023 at 26651 S Valencia. President of the Board, Elizabeth Fulghum, Directors of the Board Ella O'Neill, Pamela Cain, and acting Board Secretary Stacey Hutzal were in attendance. Also attending were, John Brassieur, Pat O'Malley and Greg Dunnan.

Call to Order/Pledge of Allegiance

- The meeting was called to order on Wednesday, March 08, 2023 at 7:00 pm.

Call to the public

- **John Brassieur** asked about the Two Tree Apartments and the District's negotiations to serve them water. Elizabeth explained we are required to negotiate and it was up to Maricopa County to determine if the project goes forward. We will be addressing this further in the meeting.
- **Pat O'Malley** asked about commercial and multifamily classifications as he needs correct info for upcoming Water Reports to the State. Since the office has been working on identifying classifications correctly in the Ampstun software, Pat should run another report since figures have been updated. Stacey and Arnold will work with Pat on the correct numbers.

Old Business

- February 8th & February 22, 2023 minutes were read and approved
- Roof Repair - Insurance settlement for roof repairs covered all 3 buildings at the site. However, our bids covered only the main building. We need to obtain another bid to total 3 bids and compare all for items covered. Greg suggested we check with insurance to make sure we do not need to have an insurance approved contractor. Since we already have been paid by the Insurance Company, we need to make sure the contractor is Licensed & Bonded.
- Personnel - Still looking to fill 2 Zanjeros positions.
- Fixed asset inventory – we need for insurance purposes. Alfonso will have ready by mid-April.
- Bids were discussed for the San Tan pipeline. 3 bids were submitted.

New Business

- San Tan Pipeline-a unanimous vote was taken to move forward with Ellison-Mills contract for the San Tan pipeline. Contract will need to be signed by the Board.

Action Items

- Pat needs hydrant meters, commercial accounts, and multifamily accounts marked in AMPSTUN for the Annual Water Reports. Office and Arnold to work on checking them.
- Find paperwork from Insurance Adjustor for roof. Get at least one more bid for roof repairs & ask present bidders to adjust their bids to adjustor's findings.
- Post signs for hiring of new Zanjeros around district.
- Alfonso needs to work on the fixed assets inventory.

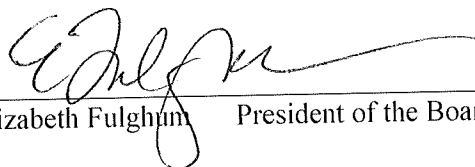
Meeting moved into Executive Session at 7:40 pm – for discussion of personnel matters
Executive Session concluded at 8:20 pm, returned to open meeting.

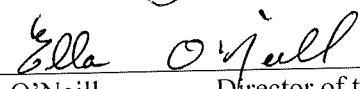
Adjournment

Ella O'Neill made a motion to adjourn the meeting.

Pamela Cain seconded the motion.

The meeting was adjourned at 8:25 p.m.


Elizabeth Fulghum President of the Board


Ella O'Neill Director of the Board


Pamela Cain Director of the Board