



**Chandler Heights Citrus Irrigation District**

**PO Box 9038**

**Chandler Heights AZ 85127**

**Office 480.988.2731**

**Fax 480.988.4015**

[chcid@chcid.org](mailto:chcid@chcid.org)

**Office Hours – Monday through Friday 7:30am -2pm**

A public meeting of the Chandler Heights Citrus Irrigation District was convened on March 9, 2022 at 26651 S Valencia. President of the Board Ella O'Neill, Directors of the Board Elizabeth Fulghum, and Pam Cain were in attendance. Pat O'Malley, Katie Malfy, Scott & Desa Baker were present from the public.

**Call to Order/Pledge of Allegiance**

- The meeting was called to order on Wednesday, March 9, 2022 at 7:15 pm

**Call to the public**

Pat O'Malley questioned why we could no longer combine domestic & irrigation accounts into one check. This is a request from our accounts. They are two separate accounts; therefore they want the payments separated. Account numbers need to be noted on checks for proper crediting.

**Old Business**

- February 16 Board Meeting Minutes were read and approved
- Ken Wallace's request on behalf of developers of the orchard around the Plant, to cost share on block walls and paving Valencia has been discussed. A no-interest letter was sent to Ken for any cost sharing from the CHCID. We would however, entertain the thought of finishing our block wall on the East border.
- Brad Young, BC Homes was sent a note affirming our position on using Schedule 40 PVC as a main irrigation line to run along Hunt Hwy. He and Alfonso need to discuss the details.
- Exhibit 3 (Rules & Regulation price changes) was discussed. Changes reflect some price changes and consolidation of other pricing information. Elizabeth motioned that we accept the revised Exhibit 3 for Domestic & Irrigation prices. Pam seconded the motion. Motion passed unanimously. Exhibit 3 will go into effect on March 10, 2022 and will be posted online.
- Rules & Regulations - formatting errors and revision of Section C #6 Customer Responsibility: adding 'water used is not to be taken outside of District' need to be fixed. Motion to accept the revised Rules & Regulation was made by Elizabeth, seconded by Pam – motion passed. However Alfonso wanted to add a definition of customer's responsibility for private lines. It was decided to rescind the acceptance of the Rules & Regulations to add a definition of private lines and the customer's role for their maintenance. District lines go around the 20 acre blocks, Private lines are within those blocks. If customers are in doubt between main lines (CHCID responsibility) and private lines (customer responsibility), they should call their Zanjeros for clarification. The vote to accept the R&Rs will be postponed until the next meeting in order to make this change.
- Exhibit 6 will be put back onto Website.
- Hydrant meters – new verbiage & rates have been added to Rules & Regulations and Exhibit 3 to change rental policy and rates of meters. After R&Rs have been ratified, a letter will be sent to non-compliant developers.
- Well 5 – cost of redrilling to working condition with construction costs, electric, & piping (with added cost variance) was \$676,568. Ella will talk to Chriss regarding funding for this project.

Agreement from board that this is not an emergency situation, but is highest on our list of upgrades to our system as Well 5 is our back up for domestic water.

- Invoice and/or Receipt of payment document are needed to accommodate payment of fines imposed. Office will institute proper forms for the receipt of payments & fines.

### New Business

- Smart Meters: We now have 750 Master Meters in our possession. Another 350 have been ordered for a total of 1100 meters. Also ordered is the 3G Mobile laptop Reading System & Harmony Software. Mike Ellis will be coordinating the installation, which won't happen until we have all the meters here.
- Employment – 2 new employees, Aaron Huntsell and Richard Millsbaugh, have been hired as Zanjeros. They are going through their 90 day training period. We are grateful to have them!
- Domestic Meters are at 1036.

### Action Items

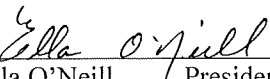
- Discuss with lawyer the process of applying a lien on property when appropriate to retrieve owed money.
- Put Exhibit 6 on Website
- Draft a letter revising our hydrant rental policy.
- Add paragraph in Rules & Regulations about Private lines under Section II, Paragraph C Customer Responsibility.
- Invoice and/or Receipt of payment document needed to accommodate payment of fines imposed. Need training for office staff in processing money for fines & new service. They should be separate invoices.
- Ella will send Pam & Elizabeth the names of our 6 general accounts where money is bucketed for specific reasons.

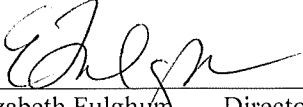
### Adjournment


Elizabeth Fulghum motioned to adjourn the meeting.

Pam Cain seconded the motion.

The meeting was adjourned at 8:25 p.m.

  
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Ella O'Neill      President of the Board

  
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Elizabeth Fulghum      Director of the Board

  
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Pam Cain      Director of the Board